

## **CORPORATE GOVERNANCE AND AUDIT COMMITTEE**

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**Meeting to be held in Civic Hall, Leeds on  
Monday, 29th September, 2008  
at 2.00 pm**

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### **MEMBERSHIP**

#### **Councillors**

G Driver  
P Grahame  
M Iqbal  
N Taggart

C Campbell  
G Kirkland

J Bale (Chair)  
G Latty

J Elliott

D Blackburn

#### **Co-opted Member**

M Wilkinson  
(Chair of Standards Committee)

# A G E N D A

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|---------|------|---------------|---|---------|
| 1       |      |               | <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>   |         |
| 2       |      |               | <p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p> |         |

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| 3       |      |               | <p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>  |         |
| 4       |      |               | <p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) if the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>                                |         |
| 5       |      |               | <p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence from the meeting.</p>   |         |
| 6       |      |               | <p><b>MINUTES OF THE PREVIOUS MEETING - 30TH JUNE 2008</b></p> <p>To confirm as a correct record the minutes of the meeting held on 30<sup>th</sup> June 2008.</p>  | 1 - 6   |
| 7       |      |               | <p><b>MINUTES OF THE STANDARDS COMMITTEE</b></p> <p>To note the minutes of the Standards Committee meetings held on 1<sup>st</sup> July 2008 and 14<sup>th</sup> July 2008.</p>   | 7 - 16  |
| 8       |      |               | <p><b>LOCAL GOVERNMENT OMBUDSMAN'S ANNUAL LETTER 2007/08</b></p> <p>To receive a report of the Chief Customer Services Officer presenting the key findings of Leeds City Council's Annual Letter from the Local Government Ombudsman for 2007/08.</p> | 17 - 28 |

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| 9       |      |               | <p><b>LOCAL GOVERNMENT OMBUDSMAN PERFORMANCE REPORT: 1ST MAY 2008 - 31ST JULY 2008</b></p> <p>To receive a report of the Chief Customer Services Officer providing an update on the complaints received by the Local Government Ombudsman between May and July 2008 and on the changes introduced by the Ombudsman during the same period.</p> | 29 - 34 |
| 10      |      |               | <p><b>COMPREHENSIVE AREA ASSESSMENT - USE OF RESOURCES 2009 SELF ASSESSMENT</b></p> <p>To receive a report of the Director of Resources presenting the results of the self-assessment exercise carried out by officers in relation to the Comprehensive Area Assessment Use of Resources Key Lines of Enquiry for 2008/09.</p>                 | 35 - 44 |
| 11      |      |               | <p><b>EXTERNAL AUDIT AND PUBLICATION OF THE ACCOUNTS 2007/08</b></p> <p>To consider the report of the Director of Resources advising of any amendments to the Statement of Accounts for 2007/08 which have been agreed with the Council's external auditors.</p>   | 45 - 74 |
| 12      |      |               | <p><b>WORK PROGRAMME</b></p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) notifying and inviting comment from the Committee upon the work programme for the remainder of the 2008/2009 municipal year.</p>   | 75 - 82 |